



Government of India
Ministry of Communications
Department of Telecommunications
O/o the Controller of Communication Accounts
MP Telecom Circle, Doorsanchar Bhawan
BHOPAL

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**BID DOCUMENT
FOR PROVIDING OF SERVICES OF
SECURITY GUARDS IN OFFICE OF
THE CCA MP TELECOM CIRCLE, BHOPAL**

Not transferable

Price of Bid Document: Rs.300.00

Government of India
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BHOPAL
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GOVERNMENT OF INDIA

Ministry of Communications
Department of Telecommunications

Office of the Controller of communication Accounts M.P. Circle Bhopal-15

No: Tender No:CCA/MPTC/Security Guards /17-18

Dated 22-12-2017

Notice Inviting Tender

Online e-tenders are invited on behalf of the President of India through the Controller of Communication Accounts M.P. Circle, Bhopal from private security agencies for security duties at Doorsanchar Bhavan Hoshangabad Road Bhopal which houses office of the Controller of Communication Accounts M.P. Circle, along with a cell of the Department of Telecom for a period of one year from the date of acceptance of Tender/award of work which can be extended for a further period of one year on identical terms. The method of submission of Tender, Amount of Bid Security/ Performance Security deposit and general terms and condition, applicable to the contract are mentioned in Annexure-I.

The work is to be performed strictly as per parameters/ Technical specification given in Section -II. The procedure for submission of Tender has been given in Section III to IX .(for Technical Bid) and Section X (for commercial Bid) to this Notice inviting Tender.

2. Schedule of Tender:-

Tender No.	CCA/MPTC/Sec. Guards/2017-18
Cost of Tender Document	Rs. 300/-
Tender value	Rs. 7,50,000/- (Rupees seven lakhs fifty thousand only)
Amount of Earnest Money Deposit	Rs. 15,000/- (Rupees Fifteen Thousand only)
Start date & time for download the tender forms	22-12-2017 18.00 hrs.
Date of pre bid conference, in Room No. 111- Doorsanchar bhavan Bhopal	02/01/2018
Last date & time for download the tender forms	19-01-2018 18.00 hrs.
Last date & time for uploading/submitting the tender / bid	19-01-2018 18.00 hrs.
Date & time of opening eTender (Technical bid)	22-01-2018 11.00 hrs.
Venue	O/o The Controller of Communication Accounts MPTC , First Floor , Doorsanchar Bhavan Bhopal

3. The Tender document along with terms and conditions may be downloaded from the website <http://eprocure.gov.in>. Rs. 300- (Rupees Three Hundred only) (**Non-refundable**) as a cost of the tender document may be paid through Bank Draft in favour of the Sr. Accounts Officer (Cash) and scanned copy of the same may be uploaded with the tender document.

4. The Tenders completed in all respects should be uploaded in the Central Public Procurement Portal only. All the documents in support of eligibility criteria are also to be uploaded along with Technical bid. The tenderers are advised in their own interest to upload the scanned copies of the desired papers/documents with their bids failing which their bids may be declared non-responsive.

5. The foremost requirement of participation in e-Tender is to have a digital signature.

6. Presently 06 (six) Un-armed Security Guards are required. However the No. may increase/decrease by 2 as and when required.

7 The Controller of Communication Accounts MP Circle, Bhopal - 462015 reserves the right to cancel the e-tender at any time/stage or relax/amend/withdraw any of the terms and conditions contained in the Tender Documents without assigning any reason thereof. Any enquiry, after uploading of the bid shall not be entertained. In case of withdrawal of bid, the EMD will stand forfeited.

8. A Pre Contract Integrity Pact as mentioned in annexure - VI as it is mandated by Ministry of Finance, Govt. of India has to be ink signed and stamped and should be sent in a sealed envelope vide Speed/Registered Post to The Assistant Controller of Communication Accounts, M.P. Telecom Circle, Room No. 111 , First Floor Door Sanchar Bhavan Bhopal-462 015

9. Instructions for Online Bid Submission:

As per directives of Ministry of Finance, Department of Expenditure, this tender document has been published on the Central Public Procurement Portal (URL: eprocure.gov.in). The bidders are required to submit soft copies of their bid electronically on the CPP Portal, using valid Digital Signature Certificates. The Instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at “eprocure.gov.in/eprocure/app”.

9.1 REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL:eprocure.gov.in/eprocure/app) by clicking on the link. “Click here to Enroll”. Enrolment on the CPP Portal is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique user name and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II & or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.) with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log - in by entering their user ID / password and the password of the DSC / e Token.

9.2 SEARCHING FOR TENDER DOCUMENTS.

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization, name, location, date, value etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective “My Tenders” folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

9.3 PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before uploading their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be uploaded as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents- including the names and contents of each of the document that need to be uploaded. Any deviations from these may lead to rejection of bid.
- 3) Bidder in advance, should get ready the bid documents to be uploaded as indicated in the tender document/ schedule and generally, they can be in PDF formats. The scanned documents should be clear. Blurred/Unclear/unreadable documents shall not be entertained.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are to be submitted as a part of every bid, a provision of uploading such standard documents (eg; PAN card copy, Annual Reports, Auditors certificate etc.) has been provided to the bidders. Bidders can use “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission.
- 5) The employees of Dept. of Telecommunications and their relatives are not entitled to participate in this tender. If it is noticed at the later date, this condition is violated; the agreement in consequence of this violation, the tender is liable to be cancelled forthwith apart from legal action.

9.4 SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as “offline” to pay the tender fee/ EMD as applicable and enter details of the instrument.
- 4) Bidder should get prepared Bank Drafts for EMD and tender Fee as required in the tender document. The original Bank Drafts should be submitted, by 18:00 hours of 19/01/2018, to the Cashier, Room No. 103 , First Floor , Doorsanchar Bhavan Bhopal. A receipt for the said bank drafts will be provided to the bidder in the prescribed ACG-67 Form.

5) A standard Finance Bid has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the Finance Bid, and quote their respective rates and other details such as name and address etc of the bidder. The duly filled, signed and sealed Finance Bid should be uploaded separately from the Tender Document. The bidders must keep in mind that the Finance Bid should not be uploaded along with the Tender document. Neither its hard copy is required to be submitted along with hard copy of the Tender Document. Finance Bid only uploaded on the E-procure site will be accepted.

6) The server time (which is displayed on the bidder's dash board) will be considered as the standard time for referencing the dead line for submission of the bids by the bidders, opening of the bids etc. The bidder should follow this time during the bid submission.

7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the Secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done.

8) Upon the successful and timely submission of bids, the portal will give a successful bid submission message and a bid summary will be displayed with the bid number and date and time of the submission of the bid with all other relevant details.

9) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

10) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This would serve as a reference for any correspondence on the tender.

9.5 ASSISTANCE TO BIDDERS

1) Any queries relating to the tender document and the terms and conditions contained therein should be discussed during pre-bid meeting date 26th December-2017 in Room No. 111 Doorsanchar Bhavan Bhopal.

2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24 X 7 CPP Portal Helpdesk. The Contact number for the helpdesk is 180030702232.

SECTION -I

(GENERAL TERMS & CONDITIONS)

1. **Parties:-** The parties to the Contract are the firm (the tenderer to whom the Annual Maintenance Contract has been awarded and the Government of India through the Department of Telecommunications for and on behalf of the President of India.

2. **Addresses:-** For all purposes of the contract including arbitration there under, the address of the firm mentioned in the tender shall be final unless the firm notifies a change of address by a separate letter sent by registered post with acknowledgement due to the undersigned. The firm shall be solely responsible for the consequences of any omission or error to notify change of address in the aforesaid manner.

3. Earnest Money or Bid Security

3.1 Earnest Money of Rs.15,000 /- (Rupees fifteen thousand only) must be deposited by the bidders through Bank Draft in favour of the Sr. Accounts Officer (Cash). A scanned copy of the same may be uploaded to the site www.eprocure.nic along with the tender document. The hard copy i.e. the original Bank Draft for EMD and Tender Fee for the tender should be submitted to the Cashier , Room No. 103 , First Floor , Doorsanchar Bhavan Bhopal 18:00 of 19/01/2018. The receipt of the Bank Drafts shall be receipted by the Cashier by providing the tenderer a receipt in the prescribed ACG 67 Form.

Finance Bid along with the tender document is for the sample purpose only. It should not be submitted along with the technical bid in any condition. It is only to be uploaded on the site separately from the tender document.

3.2 No request for transfer of any previous deposit money or security deposit or payment of any pending bill held by the Department in respect of any previous contract will be entertained.

3.3 Tenderer shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the tenderer fails to observe and comply with the stipulations made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited to the government.

3.4 The tenders without Earnest Money Deposit will be summarily rejected.

3.5 No claim shall lie against the Government / Department in respect of erosion in the value or interest on the amount of Earnest Money Deposit or Security Deposit.

4. Preparation and Submission of e-Tender:

The tender should be submitted/ uploaded in two parts namely **Technical Bid** along with the original Bank Draft Earnest Money Deposit and Tender Fee. Scanned copy of the Bank drafts for Tender Fee and EMD should be uploaded along with the tender document completed in all respects by 18:00 hours of 19/01/2017.

5. Signing of Tender: Individual signing the tender or other documents connected with contract must specify whether he signs as:

(a) a sole proprietor' of the concern or constituent attorney of such sole proprietor.

(b) A partner of the firm, if it be a partnership firm, in which case he must have authority to execute contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.

(c) Director or a principal officer duly authorized by the Board of Directors of the Company, if it is a company.

N.B.

(I) In case of partnership firms, a copy of the partnership agreement, or general power of attorney duly attested by a Notary Public, should be furnished on stamped paper duly sworn or affirmed by all the partners submitting execution of the partnership agreement or the general power of attorney. The attested copy of the certificate of registration of firm should also be enclosed along with the tender.

(II) In the case of partnership firms, where no authority to refer disputes concerning the business of partnership firm has been conferred on any partner, the tender and all other related documents must be signed by all partners of

the firm.

(III) A person signing the tender form or any documents forming part of the tender on behalf of another person should have an authority to bind such other person and if on enquiry it appears that the persons so signing had no authority to do so, **Controller of Communication Accounts M. P. Circle Bhopal** may, without prejudice, cancel the contract and hold the signatory liable for all costs, consequences and damages under the civil and criminal remedies available.

(IV) **The tenderer should sign and affix his/her firms stamp at each page of the tender and all its Annexure as the acceptance of the offer made by the tenderer will be deemed as a contract and no separate formal contract will be drawn. NO PAGE SHOULD BE REMOVED / DETACHED FROM THIS NOTICE INVITING TENDER.** (This sub-clause will not be applicable in cases where signing of a separate agreement is considered by the Department of Posts as necessary).

6. Technical Bid:

A Hard copy technical bid duly signed and sealed , wherever necessary , , in a sealed envelop ,should be dropped , along with the original Bank Draft of Rs. 300- as Tender Fee and Bank Draft for Rs.15,000- as EMD, in the tender box kept in Room No. 111 by 18:00 of 19/01/2018. And soft copy of the same along with scanned copy of DDs for Tender Fee and EMD should be uploaded by the date and time mentioned above.

7. Commercial Bid:

7.1 The Commercial bid should be submitted in form given in **Section X** **duly be filled** , signed and sealed and scanned copy of the same should only be uploaded on the e-procure site. **No hard copy of the finance bid should be submitted along with the technical bid .**

7.2 Terms of payment as stated in the Tender Document shall be final.

7.3 At the time of payment of bills, the income tax, if any, shall be deducted at source as per Government rules and guidelines as may be prevailing at the time of payment.

Signature and stamp of the bidder

Note: (a) The minimum wage rates of manpower is as per applicable Government Rules (of the entrusted health facility/ies) and shall vary according to the amendments/increments enforceable by the Government from time to time, however the offered rate/amount of item of Service Charge shall remain constant and will not exceed in any case during the currency of the contract. If the bidder quotes wages (of the required manpower) less than the prevailing Collector rate/ Labour Rates, his/her bid shall be rejected summarily.

(b) The agency will have to provide two sets of uniform per year including I Cards, shoes, Cap Belts to all the workers & gum boots, rain coat (to whom required as per work allocation) of good quality and shall be approved by the Tender Inviting Authority. The dress includes full trousers, & shirt with full sleeves.

The contractor has to ensure payment to its staff no less than current minimum wages rates (bidder may quote higher rates) applicable in the respective State Government rules to the workers deployed. The contractor will have to made payment through e-transfer after opening of individual bank account for the workers deployed and also forward the copy of the monthly bank statements of the concerned workers to TIA/Nodal officer. Further, the copy of ESI cards, EPF No. issued to the workers should also be submitted to the TIA/Nodal officer.

I/We also declare that I /we will abide by all the rules and regulation of the tender document and applicable government rules, if awarded the Tender, I/We are also aware that the Tender Inviting Authority reserves his right to cancel our Tender in part or full without assigning any reason, what so ever, and for the same, I we will have no right to challenge the same in any court of law.

8. Validity of Bids:

The bids shall be valid for a period of 365 **days** from the date of opening of the tenders. This has to be so specified by the tenderer in the Technical bid and commercial bid. The approved contract will be in force for a period of **one year** from the date mentioned in the formal agreement/work order and can be extended for further period at the discretion of the undersigned or competent authority of this Department. It should be clearly understood that the rate once approved is final and under no circumstances the rate can be altered / revised during the currency of the agreement.

Signature and stamp of the bidder

9. Criterion for Evaluation of Tender:

The evaluation of the tenders will be made first on the basis of technical information furnished in form given in Annexure III and then on the basis of Finance Bid furnished in form given in Section X. The Finance Bid of such firms found valid based on technical parameters will be opened on the date, time and venue to be announced after opening of the Technical Bid.

10. Right of Acceptance:

10.1 The Department of Telecommunications reserves all rights to reject any tender including of those tenderer's who fail to comply with the instructions without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific tender. The decision of authority inviting tender, in this regard, will be final and binding.

10.2 Any failure on the part of the contractor to observe the prescribed procedure and any attempt to canvass for the work will prejudice the contractor's quotation.

11. Self attested copy of GST Registration , PAN Card, Registration of the Establishemnt , copy of the experience certificates in the relevant field , preferably by the Central / State Govt. Departments, PSUs etc. should also be submitted/uploaded along with the tender document.

12. Time Schedule for completion of Work:

The order must be executed within a period of 15 days from the date of receipt of Award of Contract (AOC) or as per schedule mentioned in Part II of Section II and will be in force for a period of one year.

13. Security Deposit or performance Security:

13.1 The successful tenderer will have to deposit the prescribed amount of Security Deposit either through a Demand Draft / or Bank Guarantee a sum equivalent to 5% of the total yearly value of the order in favour of the Sr. Accounts Officer (Cash) towards Security Deposit, within 7 days from the date of acceptance of the tender.

Signature and stamp of the bidder

13.2 The Security Deposit can be forfeited by order of the Department of Telecommunications in the event of any breach or negligence or non-observance of any conditions of contract or for unsatisfactory performance or for non-acceptance of the work order. On expiry of the contract, such portion of the said security deposit as may be considered by the Department of Telecommunications sufficient to cover any incorrect or excess payments made on the bills to the firm shall be retained until the final audit report on the account of firm's bill has been received and examined.

14. Insolvency etc:

In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court of law or any other order under the Insolvency Act made against them or in the case of a company the passing of any resolution or making of any order for winding up, whether voluntary or otherwise in the event of the firm failing to comply with any of the conditions herein specified the Controller of Communication Accounts shall have the power to terminate the contract without previous notice.

Signature and stamp of the bidder

15 Breach of terms and conditions:

In case of breach of any terms and conditions mentioned above, the competent authority will have the right to cancel the work order without assigning any reason thereof and nothing will be payable by this Department in that event and the security deposit shall also stand forfeited.

16. Subletting of Work:

The contractor shall not assign or sublet the work or any part of it to any other person or party without having first obtained permission in writing of the competent authority/ Controller of Communication Accounts, M. P. Circle Bhopal which he will be at liberty to refuse if he thinks fit.

17. Precautionary Measures:

While observing the economy in costs in his own interest the contractor must be careful that quality and cleanliness of the work is maintained as well as time schedule prescribed etc, should not be disturbed.

18. Terms of Payment:

18.1 No payment shall be made in advance nor any loan from any bank or financial institution shall be recommended on the basis of this contract.

18.2 The payments would be at Monthly basis.

18.3 The bills shall be submitted in DUPLICATE duly stamped and pre-receipted at the end of each month and submitted to this office for passing the bill for payment.

18.4 All payments to the contractor shall be made by e-payment/ PFMS portal only. Similarly contractor shall credit monthly wages in the respective bank accounts of the deployed guards.

18.5 The Controller of Communication Accounts shall be at liberty to withhold any of the payments in full or in part subject to recovery of penal deductions if any.

18.6 The term payment mentioned in this Para includes all types of payment due to the contractor arising on account of this contract excluding Earnest Money/Bid Security and Security Deposit or performance Security governed by the separate clauses of the contract.

Signature and stamp of the bidder

18.7 In case the firm enters into similar contract with any other Government organizations at the rates lower than the rates indicated in this contract, the lower rates will be applicable to this contract also.

18.8 The CCA shall bear the cost of any escalation in STATUTORY DUES such as Minimum Wages ,EPF ,ESI , GST etc.

18.9 The payment would also be subject to discharging of satisfactory service by the engaged security guards which may be certified by the Sr. Accounts Officer (Admn.) of this office.

19. The outsourcing of services of a guard does not confer on him any right for absorption or continuance in service in the Deptt. This will purely be a short term engagement on contractual basis.

20. The Contractor shall comply with all laws in relation to its employees including payment of minimum wages as laid down by or under any law within prescribed time.

21. The contractor shall provide Services of a security guard round the clock on all working days and on Sundays/Holidays as well. Negligence on this account may lead to penal action against the contractor as deemed fit.

22. The contractor should ensure that person engaged will observe office discipline and decorum and does not misbehave with any official. It may be ensured that the antecedents of person engaged are properly verified from the police authorities by the contractor and a certificate to this effect is furnished along with this tender.

23. The contractor shall be liable for implementation of labour laws and social legislations such as EPF, ESI, Workmen Compensation Act, Shop and Establishment Act, Minimum Wages Act. etc. as applicable in respect of staff engaged by him for carryng on his business.

24. No medical facilities or reimbursement thereof will be provided by the Deptt.

25. The contractor will provide uniform and badges, to the person deployed.

26. The award of the contract will be subject to fulfillment of conditions laid down in Rule 157,158 and 160 of General Financial Rules 2005 as amended from time to time.

Signature and stamp of the bidder

27. The person engaged as Security Guard shall not claim any benefit /compensation/absorption/regularization of services from this Ministry under the provisions of Industrial Dispute Act 1974 or Contract Labour (Regulation & Abolition) Act.1970.

28. Any liability regarding Government dues as well as any human loss/ injury suffered during the course of work will be the responsibility of the contractor.

29. Arbitration:

If any difference arises concerning this agreement, its interpretation on the payment to be made there under, the same shall be settled by mutual consultations and negotiations. If attempts for conciliation do not yield any results within a period of 30 days, either of the parties may make a request to the other party for submission of the dispute for decision by an arbitral tribunal containing a Sole Arbitrator to be appointed by the International Centre for Alternative Dispute Resolution. The provisions of Arbitration and Conciliation Act, 1990 and the rules framed there under and in force shall be applicable to such proceedings. The arbitration proceedings shall take place at Head quarter of Circle i.e. Bhopal and shall be conducted in English.

Signature and stamp of the bidder

SECTION - II

PARAMETERS AND TECHNICAL SPECIFICATIONS FOR EXECUTING THE WORK.

Part - I

(Parameters and Technical Specifications for executing the work order)

The deployment of private Security Guard for security duty round the clock in the building of Doorsanchar Bhavan Bhopal .

General watch and ward work as usual, and guard against theft of office property ,restrict entrance in office premises of trespassers and maintenance of records of various visitors coming to the office for official work and ensuring proper parking etc. in the office of the Controller of Communication Accounts Bhopal.

Part-II

(Terms and conditions specific to the Contract)

1. Customer Support Capability:

1.1 The bidder taking part in the bid should be Regd. one and must possess license to carry on security business from the State Govt./local Authority. It should also be Registered with labor Deptt., ESI, Employees Provident Fund etc. and a certificate from the authorities concerned to this effect should be furnished along with the Technical Bid.

1.2 One security guard with his detailed identity about his home address etc. should always be present at the entrance gate of office round the clock on all days including Sundays and holidays. He should bear a stick(lathi) and guard against theft of office property and keep record of visitors to the office. The person deployed on the job should possess a good health and be able to note down name, address, contact number etc. of the visitor coming to the office.

1.3 One person should not be deployed for more than eight hours for guard duty.

1.4 Period of contract will be one year from the date of execution of contract with the provision that it can be extended to a further period of one year by giving 15 days notice by either parties before expiry of the contract period on same terms and conditions or till a fresh contract has been made whichever is earlier.

1.5 The successful tenderer at the time of entering into agreement will have to submit a Bank Draft or furnish the Bank guarantee for 5% of contract amount as a Security or performance deposit.

1.6 The guard should be trustworthy and honest and his antecedents etc. should have been got verified from police authorities. The contractor should submit a certificate from Police authority to this effect along with the technical bid.

1.7 The goods, material i.e. Torch, Stick (LATHI) etc. will be supplied by the contractor.

1.8 The uniform, badges etc. will be provided by the contractor.

1.9 The certificate about verification of antecedents of the security guard should also be enclosed.

2. Contract Support:

2.1 After the contract is awarded, if it is found that the service given by the vendor is not satisfactory, the contract may be terminated by the competent authority or his representative nominated for the purpose, without notice.

2.2 Any pending payment will not be paid if terminated for the above reason.

2.3 Rates quoted should be free from any precondition regarding payments etc, or otherwise offers are liable to be rejected.

2.4 Corrections & alterations, if any in the submitted offer should be initialed, otherwise the tender is liable to be rejected.

2.5 The Contract charges quoted should be shown separately for each item inclusive of all taxes and incidentals. No extra compensation / claim / duty due to market fluctuation or otherwise will be entertained during the period of contract.

3. General :

3.1 Any attempt on the part of the tenderer to influence in any way for the acceptance of his tender will render the tender liable for rejection.

3.2 The decision of the competent authority or the Controller of Communication Accounts M.P.Circle Bhopal shall be final on any matter of dispute arising out of this tender.

SECTION III

TENDER FORM – 1. TECHNICAL Bid AND UNDERTAKING.

(See Clause 6 of annexure I of this tender document)

(Tenderer may use separate sheet wherever required)

1. Name of the Tenderer / contractor :- _____

2. Nature of the concern:- _____

(i.e. Sole Proprietor or

Partnership firm or a company or a Government Department or a Public Sector Organization)

3. Regd. Address of the firm/Company/contractor:-

4. Local Address:-

5. Telephone Number:-(Office)

(Residence)

Mobile:-

6.Registration no. and date to carry on business as private security Agency:-

7.Whether Regd. With Employee State Insurance. If so, please furnish details:-

(please enclose copy of registration)

8. Whether Regd. With Employees Provident Fund. If so, please furnish details:-

(please enclose copy of registration)

9. PAN No. allotted by Income Tax Office:-

(please furnish a copy and copy of last year return)

Signature and stamp of the bidder

10. Earnest Money/Bid Security Deposit particulars:- Bank Draft No. _____
Dated : _____ Amount : _____

11. Whether each page of NIT and its Annexure have been signed and stamped:- _____

12. Whether ready to start the work from the date given by the Department of Posts and ready to enter into an agreement accordingly:-

13. Brief details of similar works done, Experience , if any:-

(A summary may be furnished on separate sheet for each work, project and fee charged. A certificate containing observation, comment of previous client may also be furnished)

14. The details of personnel proposed to be deployed for the work:-(Please furnish name, qualification, experience, Present and permanent Address, contact number of the person on a separate sheet. A certificate about verification of his antecedents by Police Authority may also be furnished)

15. Any other information important in the opinion of the tenderer.

Signature and stamp of the bidder

SECTION IV

(NO RELATIVE CERTIFICATE)

PERFORMA FOR NO NEAR RELATIVE (S) OF THE
CONTRACTOR IN O/O CCA MPTC, BHOPAL

Certificate to be given by the Contractor in respect of no near Relative (s) in O/o CCA MPTC, Bhopal of the contractor.

I S/O Sh.....
.....R/o.....

Hereby certify that none of my relative (s) as defined in the tender document is/are employed in O/o CCA MPTC, Bhopal as per detail given below. In case at any stage, it is found that the information given by me is false/incorrect, DoT shall have the absolute right to take any action as deemed fit, without any prior intimation to me.

Signature of the tenderer with seal*

The near relative (s) means:

- a) Members of a Hindu Undivided family;
- b) They are husband and wife.
- c) The one is related to the other in manner as father, mother, son(s) & son's wife (daughter-in-law), Daughter (s) & daughter's husband (son-in-law) brother (s) and brother's wife, sister (s) sister's husband (brother-in-law)

In case of proprietorship firm, certificate will be given by the proprietor, and in case of partnership firm, certificate will be given by all the partners and in case of Ltd. Company by all the Directors of the company or company secretary on behalf of all directors). Any breach of these conditions by the company or firm or any other person, the tender/work will be cancelled and earnest money/security deposit will be forfeited at any stage whenever it is so noticed. The department will not pay any damages to the company or firm or the concerned person. The company or firm or the persons will also be debarred for further participation in the concerned unit.

Signature and stamp of the bidder*

SECTION-V
SCHEDULE OF REQUIREMENTS

S. N.	Type	Number	Work
1	Security Guards	06 (SIX)	<p>The deployment of private Security Guard for watch and ward duty round the clock in the Doorsanchar Bhavan Bhopal.</p> <p>General watch and ward work as usual, and guard against theft of office property ,restrict entrance in office premises of trespassers and maintenance of records of various visitors coming to the office for official work , ensure proper parking and any other work , concerned with the Security (if occurs any time - which has not been mentioned here) , etc. in the office of the Controller of Communication Accounts Bhopal.</p>

Signature and stamp of the bidder

SECTION - VI

PRE CONTRACT INTEGRITY PACT

General

This pre-bid pre-contract Agreement (hereinafter called the Integrity Pact) is made on day of the month of 2017, between on one hand, the President of India acting through Shri
Designation of the officer
....., Ministry/Department
....., Government of India
(hereinafter called the "BUYER", which expression shall mean & include unless the context otherwise requires, his successors in office and assigns) of the First Part and M/s
.....
represented by Shri by Shri, Chief Executive Officer (hereinafter called the "BIDDER/Seller" which expression shall mean and include, unless the context otherwise requires, his successors and permitted assigns) of the Second Part.

WHEREAS the BUYER proposes to procure (Name of the Stores/Equipment/Item) and the BIDDER/Seller is willing to offer/has offered the stores; and

WHEREAS the BIDDER is a private company/public company/Government undertaking/partnership/registered export agency, constituted in accordance with the relevant law in the matter and the BUYER is a Ministry/Department of the Govt. of India/PSU performing its functions on behalf of the President of India.

NOW, THEREFORE,

To avoid all forms of corruption by following a system that is fair, transparent and free from any influence/prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to:-

Enabling the BUYER to obtain the desired said stores/equipment at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and.

Enabling BIDDERS to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the BUYER will commit to prevent corruption, in any form, by its officials by following transparent procedures.

The parties hereto hereby agree to enter into this Integrity Pact and agree as follows:-

1. Commitments of the BUYER.

1.1 The BUYER undertakes that no official of the BUYER, connect directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the BIDDER, either for themselves or for any person, organization or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting or implementation process related to the contract.

1.2 The BUYER will, during the pre-contract stage, treat all BIDDERS alike, and will provide to all BIDDERS the same information and will not provide any such information to any particular BIDDER which could afford an advantage to that particular BIDDER in comparison to other BIDDERS.

1.3 All the officials of the BUYER will report to the appropriate Govt. office any attempted or breaches of the above commitments as well as any substantial suspicion of such a breach.

2. In case any such preceding misconduct on the part of such officials(s) is reported by the BIDDER to the BUYER will full and verifiable facts and the same is prima facie found to be correct by the BUYER, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by the BUYER and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the BUYER the proceedings under the contract would not be stalled.

Signature and stamp of the bidder

3. Commitments of BIDDERS

The BIDDER commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following:-

3.1 The BIDDER will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER, connected directly or indirectly with the bidding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation contracting and implementation of the contract.

3.2 The BIDDER further undertakes that it has not given, offered promised to give, directly or indirectly any bribe, gift, consideration reward favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract or any other contract with the Government for showing or forbearing to show favour or disfavor to any person in relation to the contract or any other contract with the Government.

3.3* BIDDERS shall disclose the name and address of agents and representatives and Indian BIDDERS shall disclose their foreign principals or associates.

3.4* BIDDERS shall disclose the payments to be made by them to agents/brokers or any other intermediary, in connection with this bid/contract.

3.5* The BIDDER further confirms and declares to the BUYER that the BIDDER is the original manufacturer/integrator/authorized government sponsored export entity of the defense stores and had got engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the BUYER or any of its functionaries, whether officially or unofficially to the award of the contract to the BIDDER, nor has any amount been paid, promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation.

3.6 The BIDDER, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is committed to or intends to make to officials of the BUYER or their family members, agents, brokers or any other intermediaries in connection with the contract and the details of services agreed upon for such payments.

3.7 The BIDDER will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.

3.8 The BIDDER will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.

3.9 The BIDDER shall not use improperly, for purposes of competition or personal gain, or pass on to others, any information provided by the BUYER as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The BIDDER also undertakes to exercise due and adequate care lest any such information is divulged.

3.10 The BIDDER commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.

3.11 The BIDDER shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.

3.12 If the BIDDER or any employees of the BIDDER or any person acting on behalf of the BIDDER, either directly or indirectly, is a relative of any of the officers of the BUYER, or alternatively, if any relative of an officer the BUYER has financial interest/stake in the BIDDER's firm; the same shall be disclosed by the BIDDER at the time of filing of tender. The term 'relative' for this purpose would be as defined in Section 6 of the Companies Act 1956.

3.13 The BIDDER shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of the BUYER.

4. Previous Transgression

4.1 The BIDDER declares that no previous transgression occurred in the last three years immediately before signing of this Integrity Pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any public Sector Enterprise in India or any Government Department in India that could justify BIDDER's exclusion from the tender process.

4.2 The BIDDER agrees that if it makes incorrect statement on this subject, BIDDER can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

5. Earnest Money (Security Deposit).

5.1 While submitting Financial bid, the BIDDER shall deposit an amount _____ (to be specified in RFP) as Earnest Money/Security Deposit, with the BUYER through any of the following instruments:

(i) Bank Draft or a Pay Order in favour of

(ii) A confirmed guarantee by an Indian Nationalized Bank, promising payment of the guaranteed sum to the BUYER on demand within three working days without any demur whatsoever and without seeking any reasons whatsoever. The demand for payment by the BUYER shall be treated as conclusive proof of payment.

(i) Any other mode or through any other instrument (to be specified in the RFP).

5.2 The Earnest Money/Security Deposit shall be valid upto a period of five years or the complete conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and the BUYER, including warranty period, whichever is later.

5.3 In case of the successful BIDDER a clause would also be incorporated in the Article pertaining to Performance Bond in the Purchase Contract that the provisions of Sanctions for Violation shall be applicable for forfeiture of Performance Bond in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this Pact.

5.4 No interest shall be payable by the BUYER to the BIDDER on Earnest Money/Security Deposit for the period of its currency.

6. Sanction for Violations

6.1 Any breach of the aforesaid provisions by the BIDDER or anyone employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER) shall entitle the BUYER to take all or any one of the following actions, wherever required:-

(i) To immediately call off the pre contract negotiations without assigning any reason or giving any compensation to the BIDDER. However, the proceedings with the other BIDDER(S) would continue.

(ii) The Earnest Money Deposit (in pre-contract stage) and/or Security Deposit/Performance Bond (after the contract is signed) shall stand forfeited either fully or partially, as decided by the BUYER and the BUYER shall not be required to assign any reason therefore.

(iii) To immediately cancel the contract, if already signed, without giving any compensation to the BIDDER.

(iv) To recover all sums already paid by the BUYER, and in case of an Indian BIDDER with interest thereon at 2% higher than the prevailing Prime Lending Rate of State Bank of India, while in case of a BIDDER from a country other than India with interest thereon at 2% higher than the LABOR. If any outstanding payment is due to the BIDDER from the BUYER in connection with any other contract for any other stores, such outstanding payment could also be utilized to recover the aforesaid sum and interest.

(v) To encash the advance bank guarantee and performance bond/warranty bond, if furnished by the BIDDER, in order to recover the payments, already made by the BUYER, along with interest.

(vi) To cancel all or any other Contracts with the BIDDER. The BIDDER shall be liable to pay compensation for any loss or damage to the BUYER resulting from such cancellation/rescission and the BUYER shall be entitled to deduct the amount so payable from the money(s) due to the BIDDER.

(vii) To debar the BIDDER from participating in future bidding processes of the Government of India for a minimum period of five years, which may be further extended at the discretion of the BUYER.

(viii) To recover all sums paid in violation of this Pact by BIDDER(s) to any middleman or agent or broker with a view to securing the contract.

(ix) In cases where irrevocable Letters of Credit have been received in respect of any contract signed by the BUYER with the BIDDER, the same shall not be opened.

(x) Forfeiture of Performance Bond in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this Pact.

6.2 The BUYER will be entitled to take all or any of the actions mentioned at para 6.1 (i) to (x) of this Pact also on the Commission by the BIDDER or anyone employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER), of an offence as defined in Chapter IX of the Indian Penal code, 1860 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.

6.3 The decision of the BUYER to the effect that a breach of the provisions of this Pact has been committed by the BIDDER shall be final and conclusive on the BIDDER. However, the BIDDER can approach the independent Monitor(s) appointed for the purposes of this Pact.

7. Fall Clause

7.1 The BIDDER undertakes that it has not supplied/is not supplying similar product/systems or subsystems at a price lower than that offered in the present bid in respect of any other Ministry/Department of the Government of India or PSU and it is found at any stage that similar product/systems or sub systems was supplied by the BIDDER to any other Ministry/Department of the Government of India or a PSU at a lower price, then that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would be refunded by the BIDDER to the BUYER, if the contract has already been concluded.

8. Independent Monitors- DELETED

Signature and stamp of the bidder

SECTION – VII

AGREEMENT

The agreement made on this..... day of (month) (year)..... between M/S herein after called “The Contractor” (which expression shall unless excluded by or repugnant to the context, include its successors, heir, executors, administrative representative and assignee) of the one part & the CCA MP Telecom Circle, Ist Floor, Doorsanchar Bhawan, Bhopal herein after referred to as the CCA of the other part. Whereas the contractor has offered to enter into contract with the said CCA for providing Security Services in the O/o CCA MPTC, Bhopal on the terms and conditions herein contained and the rates approved by the CCA MPTC, Bhopal have been duly accepted and where as the necessary security deposits have been furnished in accordance with the provisions of the Bid document and whereas no interest will be claimed on the security deposits. Accepted rates per person per month are as follows:

SN	Component of Rates	Security Guard Personnel
1	Monthly Rate (in Rs.)	

Now these presents witness, it is hereby agreed and declared by and between the parties to these presents as follows.

1. The contractor shall, during the period of this contact that is to say from (Date) to (Date)..... or unless otherwise curtailed / terminated before the contract period owing to deficiency in service or substandard quality of service provided, safely carryout, by means of manpower employed at his own expenses, all other associated works as described in Bid documents, when the CCA MPTC, Bhopal or any other person authorized by the CCA MPTC, Bhopal in that behalf require. It is understood by the contractor that the quantity of work mentioned on the schedule is likely to change as per actual requirements as demanded by exigencies of service.
2. The NIT (notice inviting tender), Bid documents (Qualifying and Financial), letter of intent, approved rates and such other additional particulars, instructions, drawings, work orders as may be found requisite to be given during execution of the work shall be deemed to be included in the expression “The Agreement” or “The Contract” wherever herein used.
3. The contractor shall also supply the requisite number of Manpower for providing Security services of Da in Doorsanchar Bhavan Bhopal within the time prescribed in the work orders.
4. The contractor hereby declares that nobody connected with or in the employment of the CCA MPTC, Bhopal is not/shall not ever be admitted as partner in the contract.
5. The contractor shall abide by the terms and conditions, rules, guidelines, construction practices, safety precautions etc, stipulated in the Bid document including any correspondence between the contractor and the DoT having bearing on execution of work and payments of work to be done under the contract. In witness whereof the parties present have here into set their respective hands and seals the day, year in.....

Above written:

Signature on behalf of DoT

Name:

Designation:

Seal:

Signature on behalf of Contractor

Name:

Designation:

Seal:

Agreement signed in the presence of

Witness 1:

Signature:

Name:

Witness 1:

Signature:

Name:

Witness 2:

Signature:

Name:

Witness 2:

Signature:

Name:

SECTION VIII

PRO FORMA OF PERFORMANCE SECURITY BOND

1. In consideration of CCA MPTC,Bhopal (hereinafter called CCA) having agreed to exempt _____ (hereinafter called the said approved tenderer(s) from the demand of security deposit/earnest money of Rs. _____ on production of Bank Guarantee for Rs. _____ for the due fulfillment by the said approved tenderer of the terms and conditions to be contained in an Agreement in connection with the contract for the supply of _____ we, (name of the bank) _____ (hereinafter referred to as "the bank") at the request of _____ approved tenderer's do hereby undertake to pay to Sr.AO (Cash) O/o CCA MPTC,Bhopal an amount of not exceeding _____, against any loss or damage caused to or suffered or would be caused to or suffered by the CCA MPTC,Bhopal by reason of any breach by the said tenderer's of any terms & conditions contained in the said agreement.
2. We (name of the bank) _____ do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on a demand from the CCA MPTC,Bhopal stating that the amount claimed is due by way of loss or damages caused to or would be caused to or suffered by the CCA MPTC,Bhopal,reason of breach by the said approved tenderer's of any of the terms & conditions contained in the said agreement or by reason of the approved tenderers failure to perform the said agreement. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee where the decision of the CCA MPTC,Bhopal in these counts shall be final and binding on the bank. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. _____.
3. We undertake to pay to the Sr.AO (Cash) O/o CCA MPTC,Bhopal, any money so demanded notwithstanding any disputes raised by the approved tenderer(s)/suppliers in any suit or proceeding pending before any court or tribunal relating thereto our liability under the present being absolute and equivocal. The Payment so made by us under this bond shall be valid discharge of our liability for payment there under and the approved tenderer(s) /supplier(s) shall have no claims against us for making such payment.
4. We (name of the bank) _____ further agree that the guarantee therein contained shall remain in force and effect immediately for a period of 15 months from date herein. Notwithstanding the aforesaid, this bank Guarantee shall be for a sum of not exceeding Rs... and for a period of 15 months from the date of issue i.e. We are liable to pay the guaranteed amount or part thereof under this bank guarantee if we are served upon written claim or demand on or beforeand thereafter bank will not be liable for any claim or demand whatsoever.
5. We (name of the bank) _____ further agree with the CCA MPTC,Bhopal shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms & conditions of the said agreement or to extend time of performance by the said approved tenderer(s) from time to time or to postpone for any time to time any of the powers exercisable by the CCA MPTC,Bhopal, against the said approved tenderer(s) and to forbear or enforce any of the terms & conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said approved tenderer(s) or for any forbearance, and or any omission on the part of CCA MPTC,Bhopal, or any indulgence by the CCA MPTC,Bhopal, to the said approved tenderer(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
6. This guarantee will not be discharged due to the change in the constitution of the bank or the approved tenderer(s).
7. This guarantee shall be irrevocable and the obligations of the bank herein shall not be conditional to any prior notice by the CCA MPTC,Bhopal

Dated: _____

For _____ (Indicating the name of the Bank)

N.B. This guarantee should be issued on non-judicial stamped paper, stamped in accordance with the Stamp act

SECTION - IX

UNDERTAKING

1. I/We undertake that I/we have carefully studied and understood all the terms and conditions set for the proposed work of the Department of Posts and shall abide by them.

2. I/We also undertake that I/We have understood “Parameters and Technical Specifications for conducting the work mentioned in Section V of the - **Tender No. CCA/MPTC/Security Guards/17-18 dated at Bhopal, the 18-12-2017** and shall conduct the work of security strictly as per those parameters and specifications.

3.I/We also undertake to provide services of a private civilian guard in accordance with specifications given in the Tender document and I/We shall be responsible for rejection / cancellation of the contract or make any penal deduction from the amount payable to me/us, legal heirs and successors if the services rendered by the guard deployed for the security work are not found satisfactory or for infringement of any of the terms and condition of the contract as may be adjudged by the Controller of Communication Accounts Bhopal or any other officer looking after the work on his behalf.

5..I/We also undertake to abide by all laws as applicable to the employment of laborers ,skilled and unskilled workers as amended from time to time.

6.. I/We hereby declare that the information given in this tender is true and correct to the best of my/our knowledge and I/ we hold the responsibility for the same.

Signature and stamp of the bidder

SECTION -X

FINANCIAL BID FOR SECURITY SERVICES

In O/o CCA MP Telecom Circle, Bhopal

- 1- Name of tendering Company / Firm / Agency: _____
- 2- **Following compound of rate is to be taken in accordance with Minimum Wages prescribed by the Government of Madhya Pradesh applicable in Bhopal area on monthly basis and other by laws (inclusive of GST , all statutory liabilities , taxes , levies, cess etc.)**

SL. No.	COMPOUND OF RATE	VALUATION	FOR ONE MANPOWER
1	MINIMUM WAGES PER MONTH FOR ONE DATA ENTRY OPERATOR PERSONNEL AS PER SCHEDULE "A" ISSUED BY THE LABOUR COMMISSIONER INDORE M.P.	A = 7125.00	7125-
2	EMPLOYEE PROVIDENT FUND (EPF)	B= 13.61% OF A	969.71 SAY 970-
3	EMPLOYEES STATE INSURANCE CONTRIBUTION	C = 4.75 OF A	338.43 SAY 338-
4	ANY OTHER STATUTORY LEVY	D	
4	SERVICE CHARGE BY THE TENDERER <u>(TO BE QUOTED BY THE TENDERER)</u>	E =	
5	COST OF ONE SECURITY GUARD <u>(TO BE QUOTED BY THE TENDERER)</u>	F = A+B+C+D+E	
6	GST ON F <u>(TO BE QUOTED BY THE TENDERER)</u>	G =	
7	GRAND TOTAL (I.E. A+B+C+D+E+F)	H=	
8	TOTAL COST OF ONE SECURITY GUARD <u>(TO BE QUOTED BY THE TENDERER)</u>	I =	

Total Cost of One Security Guard for one month (in words) Rs. -----

Note:

Any quote below the minimum wages prescribed shall be considered invalid.

Quoted rates are fixed rates (except change in minimum wages and other statutory charges only) no variation shall be acceptable from these rates.

No overwriting on financial bid is accepted, in case of any ambiguity, the amount given in words will be considered as final for evaluation.

Date.....
Place.....

Signature & seal of the tenderer
Name

Seal of the Bidder

Note : This is only for sample purpose. Actual Financial Bid will only be uploaded on to the CPPP site at the time of uploading of the tender document.

Note: (a) The minimum wage rates of manpower and other statutory dues (items B ' C ' D ' and G) as per applicable Government Rules and shall vary according to the amendments/increments enforceable by District Government from time to time, however the offered rate/amount of item No. E shall remain constant and will not exceed in any case during the currency of the contract. **If the bidder quotes wages** (of the required manpower) less than the prevailing Collectorate Labor Rates, his/her bid shall be rejected summarily.

(b) The agency will have to provide two sets of uniform per year including I Cards, shoes, Cap Belts to all the workers & gum boots, rain coat (to whom required as per work allocation) of good quality and shall be approved by the Tender Inviting Authority. The dress includes full trousers, & shirt with full sleeves.

(c) If GST is applicable & charged in the invoice and TDS (Tax Deducted at Source) is applicable, the same shall be deducted as per governing rates of the MP State Government.

The contractor has to ensure payment to its staff no less than current minimum wages rates (bidder may quote higher rates) applicable in the respective government rules to the workers deployed. The contractor will have to make payment through e-transfer after opening of individual bank account for the workers deployed and also forward the copy of the monthly bank statements of the concerned workers to TIA/Nodal officer. Further, the copy of ESI cards, EPF No. issued to the workers should also be submitted to the TIA/Nodal officer.

I/We also declare that I we will abide by all the rules and regulation of the tender document and applicable government rules, if awarded the Tender, I/We are also aware that the Tender Inviting Authority reserves his right to cancel our Tender in part or full without assigning any reason, what so ever, and for the same, I we will have no right to challenge the same in any court of law.

Signature of Authorized Person

Date:

Full Name:

Place:

Company's Seal: